

Attachment A

Services to be Provided

1. Death scene investigations performed by trained investigators (employees) with 40- to 45-minute response time. This response time is subject to extraordinary circumstances beyond the investigators' control, including, without limitation, inclement weather, natural disaster, or physical barriers such as road inaccessibility. In such cases, a good faith effort will be made to arrive as soon as practicable.
2. Reliable and issue-focused forensic autopsy services on a timely basis.
3. Autopsies performed by a forensic pathologist.
4. Compliance with Joint Commission on Accreditation of Hospitals Organization, College of American Pathology, National Association of Medical Examiner guidelines for autopsy procedures (Accredited by the National Association of Medical Examiners).
5. Assistance in special techniques for positive identification.
6. Toxicology performed by an accredited forensic toxicology laboratory.
7. Record maintenance of photographs, toxicology, and basic radiographs.
8. Weekday, weekend, and holiday coverage.
9. Timely communication with family, including notification of legal next of kin, and notification given to identified attending physician.
10. Taking possession of the decedent's personal property found on or near the body and releasing it pursuant to Minn. Stat. § 390.225, subd. 3.
11. Notifying next of kin when an autopsy is performed; sending a personalized letter to family accompanied by the autopsy report on non-criminal cases.
12. Court appearance for grand juries and trials (no additional charge).
13. Faxed copies of provisional diagnosis and summary to law enforcement and county attorney per guidelines determined within county.
14. Transportation from the death scene to the morgue.
15. Educational services including:

- A. An initial training session on death investigation (approximately 20 to 24 hours).
 - B. Annual in-service for death investigators and law enforcement, or as needed.
16. Record hospice deaths.
 17. Facilitate tissue donation.
 18. Participate in multi-agency debriefing in emotional/complex cases.
 19. Mass disaster preparedness.
 20. Annual statistical review with county commissioners/boards.
 21. Medical Examiner's summaries to agencies.
 22. Report environmental drowning to DNR.
 23. Report all infant deaths to SIDS center for grief counseling.
 24. Participate in child mortality review.
 25. Perform in-house carbon monoxide laboratory testing.
 26. Provide death investigator training to referral counties.
 27. Provide statistical information to MN Department of Health and State of MN.
 28. Cremation approvals.